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CELINA CITY SCHOOLS

February 10, 2020

Dr. Ken Schmiesing,

I would like to request March 2, 3 & 4 off work. My husband Matt will be attending a conference in New Orleans and I have the opportunity to travel along. I have already used my 3 personal days for this school year and understand these days would be unpaid. Thank you for your consideration and please contact me if the days off are approved so I can make arrangements for a sub.



Denise Berry
CIS Attendance/Education Aide